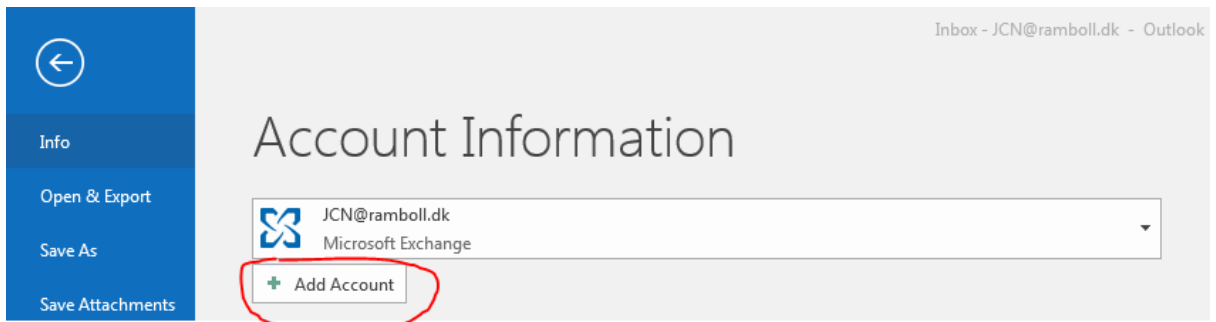


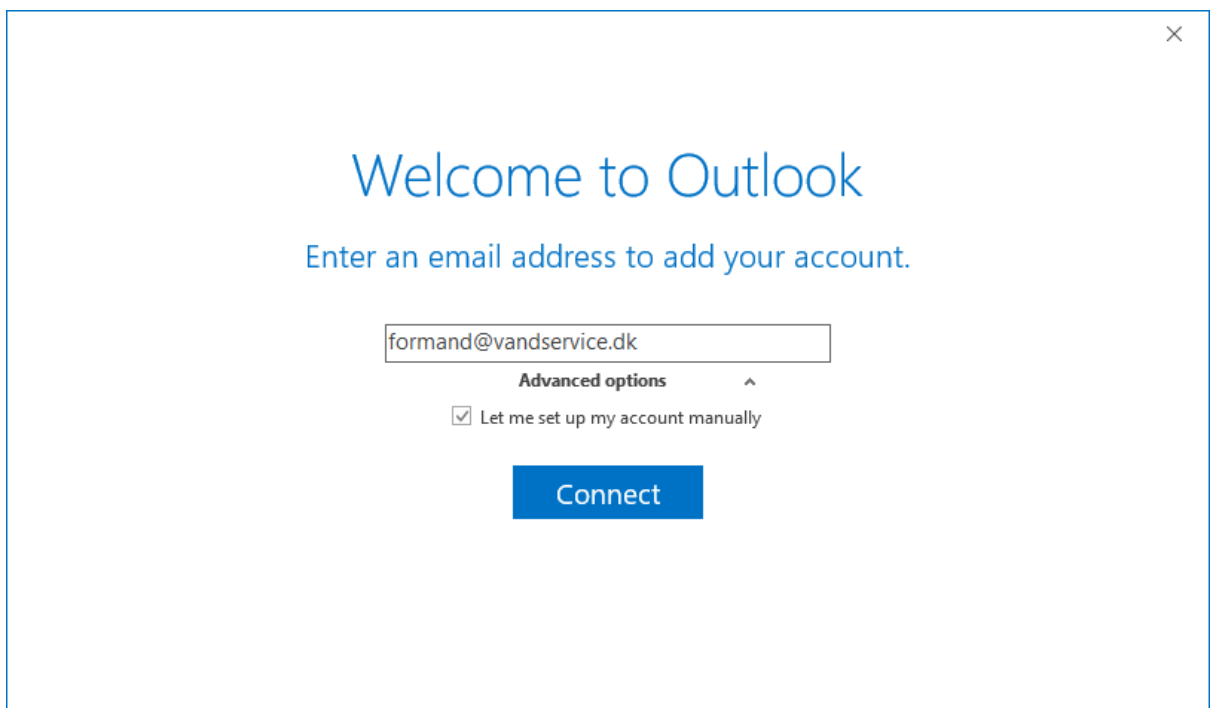
# Opsætning af Rambøll Mail i Outlook

Denne vejledning beskriver opsætning af en IMAP mailklient i Outlook. Opsætningen foregår automatisk med et minimum af indtastninger fra brugeren.

1. Vælg **File** og vælg **Add Account**.

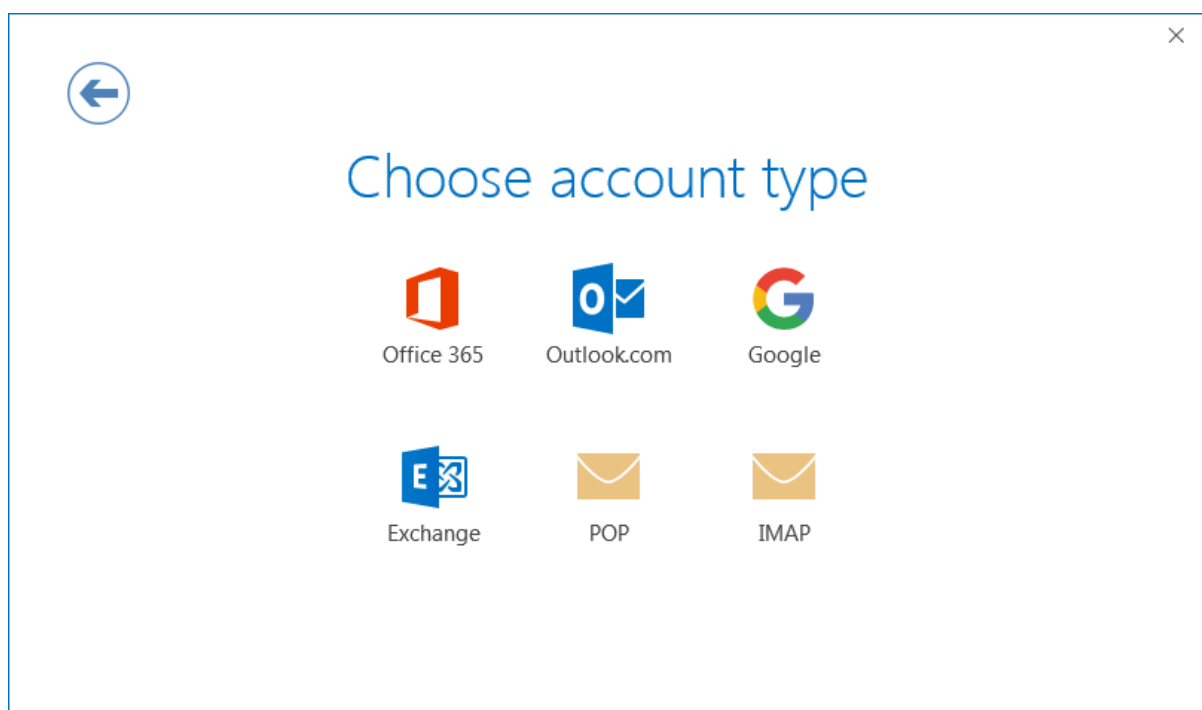


2. Indtast mailadressen og vælg **Advanced options**:

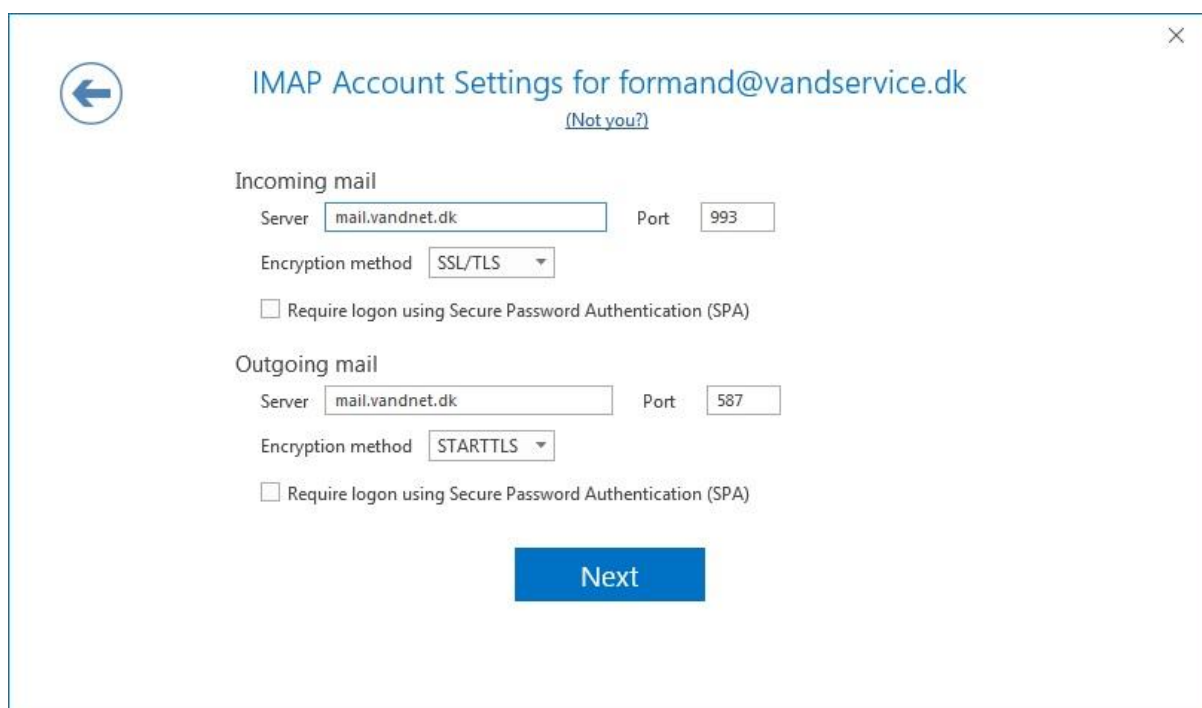


# Opsætning af Rambøll Mail i Outlook

3. Vælg kontotypen IMAP:

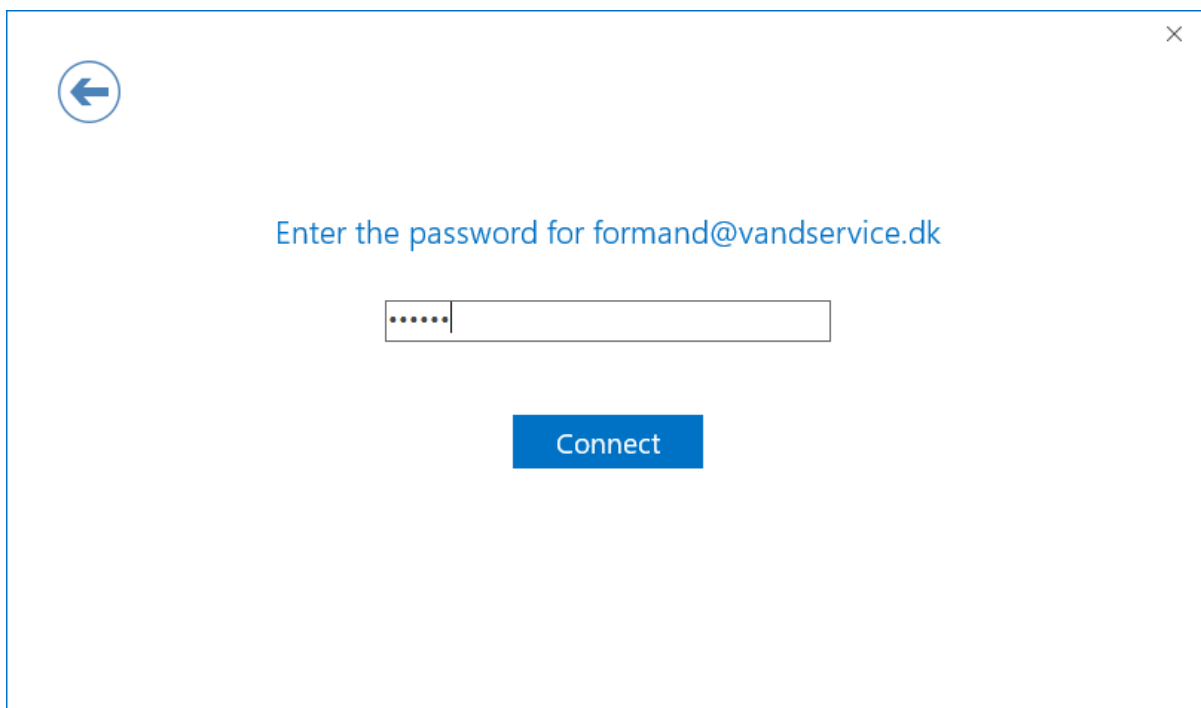


4. Indtast/kontrollér oplysninger:



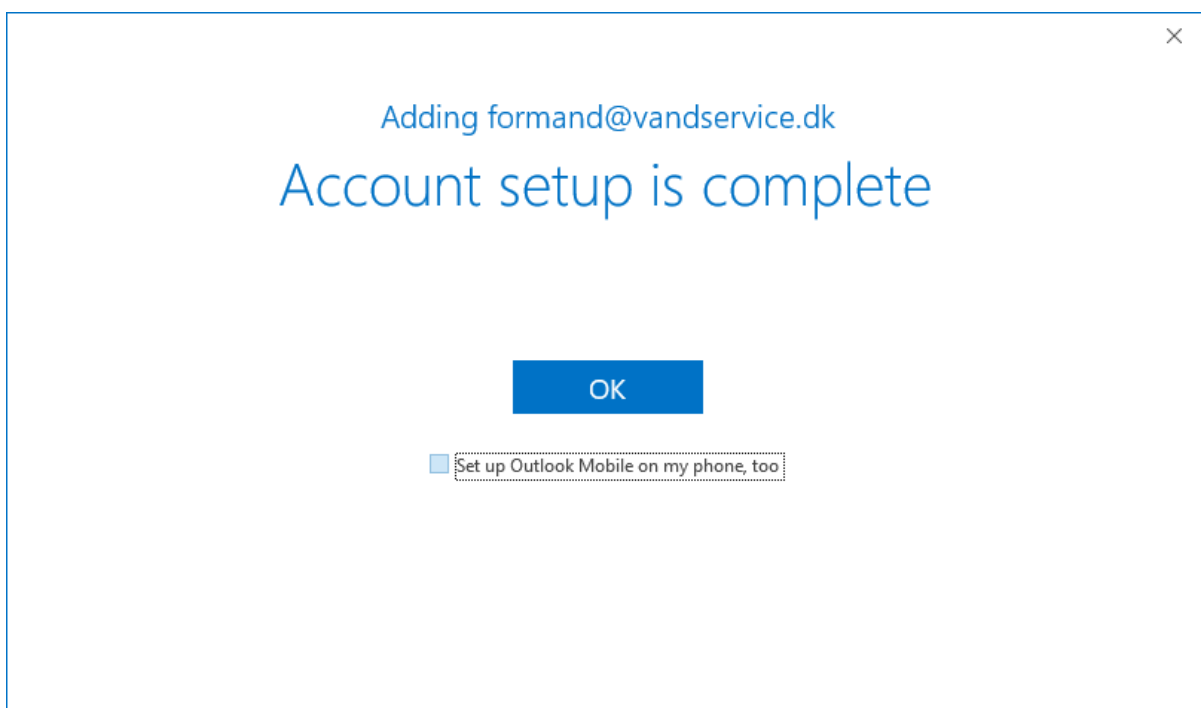
5. Indtast password

## Opsætning af Rambøll Mail i Outlook



A screenshot of an Outlook dialog box. In the top-left corner, there is a circular button with a left-pointing arrow. In the top-right corner, there is a small 'x' icon. The main text in the center reads "Enter the password for formand@vandservice.dk". Below this text is a password input field with a small box containing five dots on the left. Below the input field is a blue button with the text "Connect".

6. Mailkontoen er nu oprettet. Klik **OK** i det sidste skærbillede.



A screenshot of an Outlook dialog box. In the top-right corner, there is a small 'x' icon. The main text in the center reads "Adding formand@vandservice.dk" followed by "Account setup is complete" in a larger font. Below this text is a blue button with the text "OK". At the bottom, there is a checkbox with the text "Set up Outlook Mobile on my phone, too".